



Employee Requisition Form

Position to Be Filled: Water Treatment Supervisor

Purpose: : Responsible for supervising, directing, and coordinating the overall activities for the operation, maintenance, and repair of the Water Systems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supervises the operation and maintenance of the water systems by performing necessary repairs and prevention maintenance.
Plans, organizes, coordinates, supports, and directs the operation, maintenance, source control and water related laboratory services.
Establishes performance standards to comply with all rules and regulations with the State of California.
Ability to comply with State monthly and yearly reports.
Directs daily activities of Water staff.
Assigns, schedules, and reviews work of staff; encourages opportunities for developmental training and performance coaching to employees.
Train and pass (algebra required) exams for water treatment licensing.
Contribute to an accurate accounting of department costs and inventory by maintaining usage records for all supplies and materials, reporting to the operators as required.
Properly trains team members.
Monitors associate's performance during their shift. Providing coaching and counseling when necessary.
License and certifications with the State of California with either Water Grade II.
Five years' experience related to Water treatment activities, including considerable supervisory experience; or any equivalent combination of education and experience which would provide the following knowledge, skills, and abilities.
Thorough knowledge of standard practices, methods, tools, materials, and equipment of Water treatment activities.
Thorough knowledge of safety standards and precautions connected with Water treatment.
Must possess a valid California Driver's License.
Ability to work while wearing required safety equipment such as gloves, hardhat, MSA air pack, safety glasses, safety harness, safety vest and steel toe shoes or boots.
Ability to establish and maintain effective working relationships with other employees, local industries, regulatory agencies, and the public.
Maintain the water plan system to ensure maximum operating life.
Any other duties as assigned.

Reports To: Utilities Assistant Manager
Approximate Hours: Full Time
Filling Deadline: Open Until Filled

