



Employee Requisition Form

Position to Be Filled: Cage Shift Supervisor

Purpose: Responsible for supervising assigned cages and associates working in the Cage Department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supervises Cage Cashiers, affirming that standard operating procedures are followed.
Performs duties of Cage Cashier on the front line as needed.
Monitor Cage Cashier arrival, departure, and break time to verify schedule adherence.
Ensures integrity of the assets.
Assures an optimal standard of internal and external guest service and resolves disputes.
Evaluates associate's abilities on a timely basis in a fair and equitable manner through yearly evaluations as well as in Direct Report Meetings.
Identifies, priorities and resolves problems occurring during the shift and communicates relevant information to management both written and verbally.
Supervises one or more cage areas per shift, ensuring the Cage Cashiers have adequate cash supplies to service guests.
Monitors and services the ATM/Ticket Redemption/Coin Machines, Automated Teller Unit, and Jackpot Machines on property to meet customer service needs.
Enters data into Kiosk, Coin Machine, Automated Teller Unit, and Jackpot Excel Spreadsheets.
Properly trains team members.
Monitors associate's performance during their shift. Providing coaching and counseling when necessary.
Complete and issue performance reviews.
Any other duty as assigned.
High school diploma or general education degree (GED) required.
College degree preferred but not required.
1-2 years cash handling or accounting experience.
1-year supervisory experience.
Any other duties as assign.

Reports To: Cage Shift Manager
Starting Rate of Pay: D.O.E
Approximate Hours: Full time
Filling Deadline: Open Until Filled

