



Employee Requisition Form

Position to Be Filled: Cage Dual/Rate Supervisor

Purpose: Responsible for dual work duties, cage cashing and supervising, depending on the need of the Cage department.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Performs all Cage Cashier Duties at Cashier pay rate.
- Supervises Cage Cashier, affirming that standard operating procedures are followed.
- Monitor Cage Cashier arrival, departure, and break time to verify schedule adherence.
- Ensures integrity of the assets.
- Develops associates through training.
- Assures an optimal standard of internal and external guest service and resolves disputes.
- Evaluates associate abilities on a timely basis in a fair and equitable manner.
- Identifies priorities and resolves problems occurring during the shift and communicates relevant information to management.
- Supervises one or more cage area per shift, ensuring the Cage Cashiers have adequate cash supplies to service guests.
- Monitors and services the ATM/Ticket Redemption/ Coin Machines Automated Teller Unit, and Jackpot Machines on property to meet customer service needs.
- Enters data into Kiosk, Coin Machine, Automated Teller Unit, and Jackpot Excel Spreadsheets.
- Comply with all departmental policies, procedures, and directives.
- Ensure compliance with all Human Resource policies and procedures, promote an environment that treats all people with respect and prohibits discrimination and harassment of any kind.
- Ensure that all safety, health and environmental policies, procedures and regulations are followed.
- High school diploma or general education degree (GED) required.
- 1-year cash handling experience.
- Supervisory experience.
- Proficient in 10-key.
- Any other duties as assigned.

Reports To: Cage Supervisor
Starting Rate of Pay: D.O.E
Approximate Hours: 40
Filling Deadline: Open Until Filled

