

# Employee Requisition Form

**Position to Be Filled:** ES Deep Cleaning

**Purpose:** Provide exemplary customer service to the Tachi Palace Casino Resort by monitoring and providing carpet, flooring, and deep cleaning services to the facility.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Contribute to the positive image of the Tachi Palace by providing housekeeping and janitorial services throughout the facility.
- Responsible for the cleaning of air vents, windows, walls, signs, extracting carpets, vacuuming, and sweeping carpet edges, dusting high and hard to reach areas, vacuuming under furniture that requires heavy moving, stripping, and waxing hard floors, removing gum from carpet and rocks, and cleaning of escalators.
- Responsible for cleaning restrooms, lobby entrances, Bingo rooms and floors
- Return all equipment and supplies to proper storage and keep storage clean.
- Perform additional assignments and responsibilities may be added as needed.
- Ensure that all safety, health and environmental policies, procedures and regulations are followed.
- High School diploma or equivalent required.
- Excellent safety and sanitation skills and exceptional detail and follow up skills.
- Knowledge and experience with hand tools and mechanical equipment which include walk behind and pull extractors for carpet, auto scrubber, high and low speed buffers for tile floors, and small handheld extractors.
- Prior experience in casino environment preferred.
- Knowledge of occupational hazards and safety OSHA procedure
- All other duties as assigned.

**Reports To:** ES Supervisor

**Starting Rate of Pay:** D.O.E

**Approximate Hours:** 40

**Date Needed:** ASAP

**Filling Deadline:** Open Until Filled