Employee Requisition Form

Position to Be Filled: Director of Security

Purpose: Provide exemplary customer service to the Guest of the Tachi Palace Hotel & Casino by serving as the subject matter expert in all areas of Security operations including guest related risk management issues, compliance requirements and oversee all internal investigations and workplace crime prevention training

Required Qualifications / Essential Duties:

- Safeguard and secure company assets, associates, invitees, and others
- Formulation of departmental goals and objectives
- Preparation of department operating budget to ensure proper staffing, training, and acquisition and maintenance of uniforms, updated equipment, and necessary supplies
- The design, implementation, and monitoring of security policies, procedures and programs
- Preparation of all emergency management and contingency planning
- Bachelors Degree in Business Administration, Criminal Justice, Law Enforcement, Security or a closely related field
- Five years in Security management at the Director level
- Five years in customer service or hospitality industry environment

Reports To:	Assistant General Manager / GM
Starting Rate of Pay:	D.O.E
Approximate Hours:	40 hours plus
Date Needed:	ASAP
Filling Deadline:	Open Until Filled
Recruitment Representative	Date Posted