

# Employee Requisition Form

**Position to Be Filled:** Pool Attendant – part time

**Purpose: Responsible for ensuring the pool and surrounding areas are clean, neat, dry and well stocked with supplies and amenities while ensuring Tachi Palace Hotel & Casino guests have the highest level of guest satisfaction**

**Required Qualifications / Essential Duties:**

- Performs guest service functions, including, but not limited to, welcoming guests to pool area, handing out and collecting towels, and other supplies, and attending to guest requests
- Provides safety supervision of all guests while in the pool area
- Routinely cleans and organizes public areas of the pool, including surrounding areas, restocking supplies and amenities as needed
- Inventories pool storage areas and maintains written records for inventory control purposes.
- High School Diploma or GED required
- Ability to write basic instructions and correspondence

**Reports To:** Spa Lead

**Starting Rate of Pay:** D.O.E

**Approximate Hours:** less than 29

**Date Needed:** ASAP

**Filling Deadline:** Open Until Filled

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Recruitment Representative

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Date Posted