## **Employee Requisition Form**

**Position to Be Filled**: Food/ Beverage Cashier – part time

**Purpose:** Provides exemplary customer service to the Guests of the Tachi Palace Hotel & Casino by handling cash transactions with Guests and serving Food and Beverage products throughout the Food and Beverage Venues and its' functions.

## **Required Qualifications / Essential Duties:**

- Projects an outgoing professional and courteous customer service attitude to all guest
- Greet customers of the Tachi Palace Hotel & Casino by making contact, being friendly, showing willingness to help and being attentive to their needs
- Provide timely service of Food and Beverage products to the Guests of the Tachi Palace Hotel & Casino and its' functions
- Handle cash transactions with the Guests
- Reconcile cash registers at the end of shift
- Minimum of 1 year experience in a fast paced environment preferably in a restaurant / hospitality industry
- Must have basic cash handling skills and be able to operate a cash register
- Must be professional, polite, and respectful towards all guests
- Able to handle extended hours when necessary
- Excellent interpersonal skills
- Must be able to work from oral and written communication
- Excellent personal grooming standards
- Ability to work under stress and in a fast paced environment

Reports To:	Food and Beverage Supervisor
Starting Rate of Pay:	D.O.E
Approximate Hours:	less than 26
Date Needed:	ASAP
Filling Deadline:	Open Until Filled
Human Resources Representative	Date Posted