Employee Requisition Form

Position to Be Filled: **Drop/ Count Team Member**

Purpose: *Responsible for the efficient count of all currency in the Casino and to ensure proper accountability of these items. The Team Member will also be familiar with all equipment necessary to accomplish this task.*

Required Qualifications / Essential Duties:

- Sign balance sheets, count sheets, verification forms, transfer forms paperwork generated in the hard count room.
- Prepare the appropriate reports for accounting.
- Participates in the efficient operation of the Count and Drop Team
- Strong customer service skills and orientation.
- Able to read and comprehend simple instructions, short correspondence, and memos.
- Able to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.
- The associate must regularly lift and/or move up to 50 pounds.

Reports To:	Drop & Count Team Supervisor
Starting Rate of Pay:	D.O.E
Approximate Hours:	40
Date Needed:	ASAP
Filling Deadline:	Open Until Filled

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Human Resources Representative Date Posted

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